



Everpia JSC

Head office and factory:

Đường số 3, Gia Lâm District, Hanoi City, Vietnam

Tel: (84-4) 327 6490 Fax: (84-4) 327 6492

INVITATION LETTER
GENERAL SHAREHOLDERS' MEETING 2016
EVERPIA JSC.

We would like to invite shareholders of Everpia JSC. to attend the "General Shareholders' Meeting yr. 2016 of Everpia JSC." at time and venue followed:

- **Date & Time:** 09:00 a.m. on 15th Apr, 2016
- **Meeting Place:** Everpia JSC. – Hung Yen Branch, Tan Quang commune, Van Lam district, Hung Yen province.

I. The issues shall be discussed and approved

1. Audited Financial Statement and Audited Consolidated Financial Statement of 2015
2. Report of Board of Management ("BOM") and Audit Committee ("AC") in GSM
3. Profit distribution plan of 2015
4. Business plan for 2016
5. Expand bussiness scope
6. Stock option – ESOP
7. Amend and Supplement Company Charter
8. Chairman of BOM to keep the General Director's position
9. Independent auditing company for Financial Statement yr.2016
10. Expenses paid for BOM'members and AC's members
11. Dismission a member of B.O.M
12. And other issues (*if any*)

Documents for reference: Please contact Plan Team of Everpia JSC. tel: (84-321) 379177 (ext: 348), or visit the website www.everpia.vn from 1st Apr. 2016 for further information.

II. Authority to attend the Meeting:

Please kindly confirm your attendance. In case of attendance by authorization, please send or fax the "Power of Attorney" to the following address before 12th Apr. 2016

Plan Team – Branch of Everpia JSC.

Tan Quang commune, Van Lam district, Hung Yen province.

Fax: (84-321) 3791999

Please show the following documents upon arrival:

1. For Institution: Invitation, Power of Attorney, Copy of Business license;
2. For Individual: Invitation, ID card / Passport, Power of Attorney (*in case of Authorization*).





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1. For Institution: Invitation, Power of Attorney, Copy of Business license;
2. For Individual: Invitation, ID card / Passport, Power of Attorney (*in case of Authorization*).

Attached documents:

Form "Power of attorney"

Hanoi, 25th Mar. 2016

On behalf of Board of Directors

Chairman

